

ELEVATE AVIATION MENTOR AGREEMENT

To create a beneficial mentorship experience, both the mentee and the mentor must have a common understanding of the roles and responsibilities of one another. The goal of this agreement is to set expectations for both mentees and mentors. These standards must be understood and agreed upon before a mentorship pairing is confirmed.

Mentors and Mentees agree to:

- Respect, recognize, and celebrate different cultures, lived experiences, and ideas in any form of diversity.
- Remain truthful and professional in all forms of communication.
- Never give out personal information to others unless under the specific request of the mentor/mentee.

As an Elevate Aviation Mentor, I have read and agree to the following:

- I will respect the professional and confidential nature of the mentoring relationship.
- I will communicate with my mentee either in person, by phone, text, email, or video depending on established preferences.
- I will assist my mentee in setting realistic goals, provide advice when needed, help identify resources, and offer encouragement.
- I will respect my mentee's right to make their own decisions.
- I will resolve any issues with my mentee and ask for help through Elevate Aviation leads if an issue cannot be resolved.
- I will try my best to provide my mentee with at least 24 hours notice if I need to reschedule a meeting.

Requirements:

Once matched, I am willing to coordinate and work with my mentee as well as the Elevate Aviation team when required. I will put in the work it takes to maintain the mentorship relationship for at least 6 months, upon which I will speak to my Mentor Lead to terminate the mentorship if that is so desired.

Availability:

Your availability requirements are flexible, but it is expected that if you agree to be a mentor, you have room in your schedule to accommodate the time and effort that is required to maintain a successful mentorship match.

Contact:

Your main point of contact is your assigned Mentor Lead. Your Mentor Lead will introduce themselves upon registration.



Failure to meet the requirements set out in this agreement will lead to immediate termination of the mentorship partnership.

Name: _____

Signature: _____

Date : _____