

January 30, 2024

REQUEST FOR PROFESSIONAL DEVELOPMENT LEADERSHIP TRAINING

Dear _____,

I would like to request funding to attend Elevate Aviation's 2024 Leadership Masterclass in Scottsdale, Arizona from June 2-4, 2024.

The masterclass is open to 50 women across Canada and focused on leadership skill development and growth. Throughout the weekend there will be certified professional business and leadership development coaches who will cover topics such as how to shift your mindset to make conscious change, how to improve your confidence as a female leader in a male dominated industry, and much more. Additionally, the opportunity to attend the program with 50 like-minded women is invaluable in gaining new connections, inspiration, and resources.

Elevate Aviation is a non-profit organization based out of Edmonton, Alberta, with a goal to create a shift in the aviation industry that promotes gender balance. They provide a platform for women and underrepresented groups to thrive and succeed through careers in aviation. Through the Elevate Aviation Learning Centre, they offer annual masterclasses on leadership to help women gain the skills needed to develop their leadership skills and advance in their careers. Learn more about the Leadership Masterclass [here](#).

The inclusive pricing options are as follows:

- \$1,450 +gst (CAD) per person for single occupancy
- \$1,200 +gst (CAD) per person for double occupancy

The price includes all costs associated with the masterclass, including all sessions, meals, and accommodations. Additional costs include a flight to Phoenix, Arizona and ground transportation from Phoenix to the JW Marriott Scottsdale Camelback Inn, where the event takes place.

I genuinely believe this Leadership Masterclass will help to improve and develop my leadership skills and benefit our team.

Thank you for your consideration and ongoing support.

Sincerely,